



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

Processing operation: Processing of personal data related to the “Community Preview webinar sessions”

Data Controller: European Commission, Directorate-General for Communications Networks, Content and Technology, DG Connect, Unit E.2 Cloud and Software (hereinafter referred to as “CNECT.E.2”).

Data Processors (contractors):

- Sopra Steria Belgium N.V./S.A., Avenue Arnaud Fraiteur 15-23, 1050 Brussels, Belgium
- NTT DATA Belgique SRL, Rue de Spa 8, 1000 Brussels, Belgium
- Indra Sistemas S.A., Avenida de Bruselas 35, 28108 Alcobendas, Madrid, Spain

(hereafter referred to as “Data Processors”)

Record reference: DPR-EC-06847.1

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1. Introduction

The European Commission is committed to protecting your personal data and to respecting your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This privacy statement explains the reason for the processing of your personal data in the context of the "Community Preview webinar sessions". It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to this processing operation, carried out by CNECT E.2, is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: Data processors, on behalf of CNECT.E.2, collect and further process your personal data to manage your registration and participation in the "Community Preview webinar sessions", provide you with access to the session, send relevant event communications, and respond to any follow-up requests. Personal data collection is limited to what is strictly necessary for the registration of participants to the webinar and the webinar functioning (detailed in Heading 4).

EU version of Open Social (ECP SaaS) is used to manage participants' registration to the webinar and send enrolment confirmations and reminders. For the purpose of sending official communications related to the event, authorised site managers may export the contact details of confirmed participants and provide them to authorised DG Connect staff.

EC Cisco Webex is used to host the online session and may display participants' names and/or email addresses as part of its normal functionality.

If you request follow-up on a question, we may use your name and email address solely to respond to your query.

3. On what legal ground(s) do we process your personal data?

As an EU institution, any limited processing described above is necessary for the performance of a task carried out in the public interest or in the exercise of official authority, in line with Article 5(1)(a) of Regulation (EU) 2018/1725 and the Treaties' principles on openness and participation.

Where applicable, we may also process personal data on the basis of your consent under Article 5(1)(d) of Regulation (EU) 2018/1725 for specific optional purposes: to be contacted by the European Commission for the present webinar communications.

Where processing is based on consent, you may withdraw your consent at any time without affecting the lawfulness of processing carried out before its withdrawal.

4. Which personal data do we collect and further process?

In line with the data minimisation approach described in Heading 2, only the personal data necessary to manage registration, participation in the webinar and related follow-up activities. Depending on your interaction with the event, the following categories of personal data may be processed:

- Identification and contact data: first name, last name and email address.
- Registration and attendance data: registration status, participation status and attendee information generated through Open Social and EC Cisco Webex.
- Communication and interaction data: questions, comments or other information you submit before or during the webinar, or in connection with any follow-up request.

5. How long do we keep your personal data?

The Data Controller only keeps your personal data for a period of five years after your last interaction with the Commission Services or until you request the deletion of your personal data. In accordance with the applicable European Commission retention rules, your personal data will be kept only for as long as necessary and, in any event, for a maximum period of five years, in accordance with the applicable Commission rules for meetings and events.

If you have created a profile on the Simpl Programme website to register for or participate in the webinar, you may update the personal data associated with your profile at any time. You may also delete your profile and the personal data associated with it, subject to any applicable legal or administrative retention requirements. You may also disable automatic notifications through your Open Social account at any time.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, uploaded batches of data, etc.) are stored on the servers of the Commission and its processors. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

The Commission's processors (contractors) are bound by a specific contractual clause for any processing operations of your personal data on behalf of the Commission. The processors have to put in place appropriate technical and organisational measures to ensure the level of security, required by the Commission.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements. The contractor(s)' staff also has access to your personal data according to the "need to know" principle.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. Third Party IT Tools used for registration and video conferencing

Open Social is used to manage registration, enrolment confirmations, reminders and participant information, please consult the European Commission Privacy Policy for website managed by the European Commission [here](#). Authorised site managers may export the contact details of confirmed participants for official event communications.

EC Cisco Webex within the European Commission's environment, is used to host the online session and may process participants' names, email addresses and participation information as part of its normal functionality.

9. Cookies

No cookies, analytics, A/B testing or advertising technologies are used for this session. If you later visit Commission websites, those sites have their own cookie notices. For more information on the European Commission cookies policy please see [here](#).

10. International transfers

Due to the use of EC Cisco Webex, your personal data might be transferred to third countries on the basis of an adequacy decision (Article 47 of Regulation (EU) 2018/1725): Commission Implementing Decision of 10.7.2023 pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council on the adequate level of protection of personal data under the EU-US Data Privacy Framework and appropriate safeguards (Article 48 of Regulation (EU) 2018/1725), namely Standard data protection clauses adopted by the Commission.

11. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your

personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have consented to provide your personal data to the Data Controller for the present processing operation. You can withdraw your consent at any time by notifying the Data Controller. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 12 below.

12. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller at connect@ec.europa.eu.

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer data-protection-officer@ec.europa.eu with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor edps@edps.europa.eu if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

13. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the European Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.